

# TACOLNESTON PARISH COUNCIL

Minutes of the Meeting of Tacolneston Parish Council in Tacolneston Village Hall on  
Wednesday, 20<sup>th</sup> June 2018 at 7pm 8pm.

Present: Cllr B Spratt (Chairman), Cllrs Cleary, Darrell, Manning and McClenning, Gulliver.  
Clerk/RFO- Hellen Hammond, Mr Lees (Press), 1 member of the public.

Absent:

**1. To consider accepting apologies for absence**

Apologies were received and accepted from D. Cllr B. Duffin and Cllr Maginn. 18/016

**2. Declarations of Interest & Dispensations**

None 18/017

**3. Approval of Minutes**

Whilst it was noted that the minutes were a transcript produced from Video Footage by Cllr McClenning and Cllr Darrell and not by the Clerk, it was agreed that the minutes of the meeting held on 21<sup>st</sup> March '18 were an accurate record with amendments to: **8. TAFRA Report** – should read Committee Report to TAFRA and **14. Visual Aid System** – should read "The Committee would be pleased to". Approved with one Abstention. 18/018

**4. Clerk's Report**

Cllr Gulliver reported on the first meeting of the MO Action Plan Working Group, see notes attached. A second meeting is scheduled for 4<sup>th</sup> July '18.

The Clerk requested the Council consider the inclusion to the Standing Orders for delegation to the Clerk for applications coming in between Bi-Monthly meetings. It was agreed to continue with existing procedures. 18/019

**5. RFO's Report**

The Clerk reported on the ongoing problems with transferring from Unity Trust to Barclays and consequently was still unable to provide accurate Bank balances. It was agreed that this should be deferred for discussion at the next meeting.

It was confirmed that all Cllrs had received and read the Internal Auditors Report.

Cllr Gulliver left the Meeting.

The Clerk confirmed that the submission date for the Annual Governance and Accountability Return for the Year End 31/03/17 had been extended to 2<sup>nd</sup> July '18. It was agreed that the council would not exempt themselves based on the content of the Internal Auditor's Report, and on this basis Part 3 would be agreed, signed and submitted.

Section 1 was voted on and the following concluded:

- 1) KD x No, SM & BMc x Abstain, BS & BC x Yes = Box Yes.
- 2) KD x No, SM & BMc x Abstain, BS & BC x Yes = Box Yes.
- 3) KD, SM & BMc x No, BS & BC x Abstain = Box No.
- 4) KD, SM & BMc x No, BS & BC x Abstain = Box No.
- 5) KD, SM, BMc & BC x No, BS x Abstain = Box No.
- 6) KD & BMc x No, SM, BC & BS x Abstain = Box No.
- 7) KD, SM & BMc x No, BS & BC x Abstain = Box No.
- 8) KD, BC, BS & BMc x Yes, SM x No = Box Yes.
- 9) BC & BS x Yes, KD, SM & BMc x Abstain = Box Yes

Section 2 was signed and dated.

All Invoices were approved for payment (except for E-on) All in favour. 18/020

**6. Discussion and Approval of Policies**

Signed:

*BSNaH*

Date:

*18 July 2018*

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It was agreed that the proposed policies should be deferred for discussion and approval at the next full council meeting. **18/021**

**7. Items for next Agenda**  
TBC

The Chairman thanked everybody for coming and closed the meeting at 9.20pm.

**Next Meeting:** 18<sup>th</sup> July 2018 – 7pm – Village Hall, Tacolneston

Signed:

BS

Date:

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