

TACOLNESTON PARISH COUNCIL

Minutes of Tacolneston Parish Council Meeting held in the Village Hall at 7.00pm on Wednesday 21st May 2017

Present: Cllr B Spratt (in the Chair), Cllrs B McClenning, S Manning, D Maginn, M Holmes, B Cleary, K Darrell

District Councillor, 13 Members of the public

Acting Clerk: John Pennell.

2016/1 Apologies: There were no apologies for absence. The District Councillor was unable to attend

2016/2 Declarations on Interest: Cllr Darrell declared an interest in agenda item 14 a) and the Clerk reported that he had granted a dispensation to Cllr Spratt for item 14 e).

2016/3 Election of Chairman and Vice Chairman

Councillor Spratt was elected Chairman and signed the Acceptance of Office document. Cllr Holmes was elected vice chairman but pointed out that he might have to leave the village in the near future

Tribute to Mrs Baldwin : the chairman paid tribute to Mrs Baldwin, Cllr Holmes' Mother in Law who had died recently who had over the years made a considerable contribution to Tacolneston even though she didn't live in the village

2016/4 Approval of Minutes:

- a) the minutes of the meeting of 22nd February, having been circulated were approved as a correct record and signed by the chairman.
- b) The minutes of the meeting of with minor typographical amendments were approved as a correct record and signed by the Chairman. A recorded vote was requested and the result was **For** : Cllr B Spratt, Cllrs B S Manning, D Maginn, M Holmes, B Cleary: **Against** : Cllrs K Darrell and B McClenning

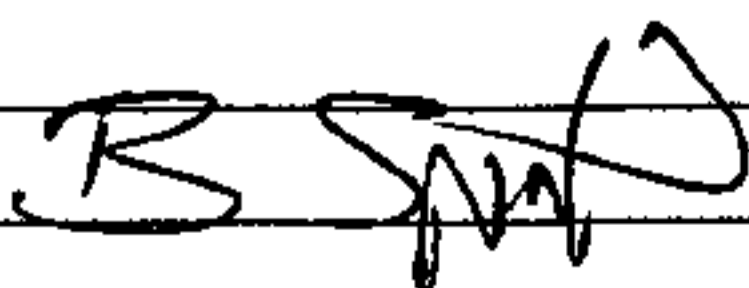
2016/5 Other business of Annual Meeting {the council resolved to suspend standing orders for this item}

- a) It was agreed to postpone discussion of some items to the next meeting.
- b) Item i) **representation on other bodies** was discussed but no appointments made
- c) Item j) inventory and assets were reviewed and it was agreed to ascertain the whereabouts of the deeds of playing field
- d) Item k) Insurance : the council agreed insurance was in place and adequate
- e) Item j) subscriptions to other bodies. Council agreed to subscribe to the Norfolk ALC, PTS, the NPFA and CAN for the current year.
- f) Item p) Schedule of meetings for the current year : council agreed to hold a meeting on the 3rd Wednesday of every month (except August) in the Village Hall at 7 p.m.
- g) Footpath Warden : John Wilde was appointed Footpath Warden
- h) Tree Warden : Jo Darrell was appointed Tree Warden

2016/6 Public Participation and reports from the Footpath Warden, Tree Warden and District Councillor:

Council decided these reports should be made at the Annual Assembly of the Parish Meeting on 28th May

Signed:



Date: 21st June 2017

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It was reported that "Mandy's Little Diamonds" was going well and that the weeds by the fence near the village hall would be trimmed back or sprayed out

2016/7 Tacolneston & Forncett Recreation Association

- a) The clerk's report was accepted and Council: **(1)** agreed the expenditure and sources of funds for Phase One, **(2)** authorized the clerk to agree with TAFRA to transfer funds and/or to the PC to minimize VAT expenditure and to rearrange the invoicing arrangements between the two organisations – provided it does not break any rules, **(3)** authorized the Clerk to place the orders for the Phase One equipment, **(4)** authorized the Clerk to apply for a PWLB loan for £20,000 for Phase Two Purchases authorized the Clerk to apply for further grants to implement Phase Three Purchases and **(5)** to commend and thank the working group for all their hard work
- b) Council resolved to postpone the decision to transfer all land to *Official Custodian for Charities Landholding Service* until CAN had completed their work and the final shape of TAFRA emerged
- c) Council Agreed to pay up to £750 plus VAT towards CAN fees
- d) Council agreed in principle to take on the role of Management Trustee of TAFRA in the event that the parish council is invited so to do
- e) The clerk's report on the fence was approved.

2016/8 Advert for New Clerk

Council agreed the Clerk's suggestion for the advertisement for a new parish Clerk and/or RFO which would be submitted to Norfolk ALC and Norfolk PTS.

2016/9 Finance

- a) Council approved payments for
 - i. Norfolk ALC Subscription : £172.52
 - ii. Norfolk PTS : Annual Subscription : £98.84
 - iii. NPFA : Annual Subscription : £20.00
 - iv. Margaret Ridgway : taking minutes of last meeting : £72.00
 - v. Norfolk Playing Field Association Subscription : £20.00
 - vi. AA Fencing : £1,116.84 (net £930.70)
 - vii. installation of fence : £750
 - viii. Came & Co : insurance renewal : £618,75
- b) Council agreed to make donation of £50 to the British Legion and
- c) Council agreed to pay up to £100 for a Bar-B-Q and charcoal for the Tacolneston School Parents Association

2016/10 Planning :

Council had no objections to planning applications 2017/0917 & 2017/1013 and adopted the Policy suggested by the Clerk – see Appendix One

2016/11 Correspondence

- a) Pond near Woodlands Club : council was pleased to note that the owner was to clear it out in the autumn/winter
- b) Complaint about notice board in conservation area
- c) Council noted that an email had been received from the information commissioner
- d) Cllr Holmes would investigate the complaint about damage to fence abutting playing field
- e) Council noted that the waste dumped in a pond near footpath FP3 had been cleared by the owner and safely disposed.

- f) Council noted the Reuse and Recycling Event on 30th May , South Norfolk on Show : Sunday 2nd July and the Protocol following the death of a senior member of the Royal family

2016/12 Whole Council Training

Council accepted the clerk's report on whole council training and authorised the clerk to book two training sessions for a charge of £200 per session and to see if Forncett and Bunwell would share the costs if they had councillors to train.

2016/13 Meeting of 22nd March 2017

Council accepted the Clerks' report on the meeting of 22nd March 2017

2016/14 Postponement of agenda items :

it was agreed that discussion on all other agenda items should be deferred to the next meeting

2016/15 Date of Next Meeting : 21st June 2017

○ The meeting closed at 8.55 p.m.

Signed:



Date: 21st June 2017

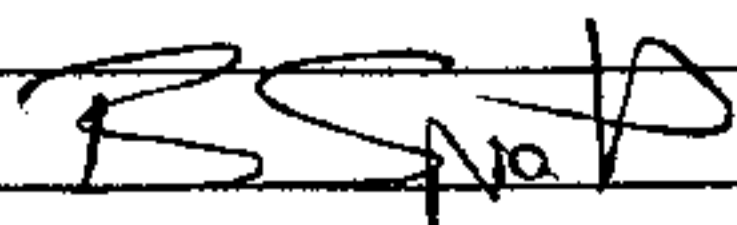
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Appendix One

Response to Planning Applications Policy for Tacolneston Parish Council

1. If a planning application falls within the window of a parish council meeting it shall be considered at that meeting
2. If it is a major application for a large extension, a whole dwelling or similar or a large development and falls outside the window, a special meeting of the parish council shall be convened.
3. In all other cases the decision shall be delegated to the clerk who must before responding
 - a) email all councillors for their views,
 - b) take into account those views when responding,
 - c) convene a meeting if two or more councillors requested such a meeting.

Signed:



Date: 21st June 2017

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